

# Meeting Minutes 6/17/2019

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## Attendees

*Board members and staff present marked with "X"*

Ben Osborn – Vice Chair	X	Cory Schaffhausen	
Jake Schwitzer- Chair	X	Carrie Henning-Smith	
Courtney Laufenberg (Staff)	X		
Bob Jorgenson	X		
Brianna Thull - Secretary	X		
J.D. Burton	X		

Meeting called to order: 7:00PM.

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## Agenda Item 1: Water Issues

As a brief overview, the issue is still ongoing and the board will look into it. A short discussion was had, but it was agreed that further discussion would be needed when Cory is available. Bob discussed green infrastructure, which is planting to help mitigate flooding and erosion, and how it has been implemented in other areas with flooding/water issues. The board is looking into where they should place focus, whether that should be at a local small scale, or with larger organizations. The discussion will continue via email to loop Cory in and plan next steps. The board may choose to invite people to their next meeting to present around this issue.

## Agenda Item 2: Picnic in the Park

Preparations are going fine, still waiting on some things from some business. The food permit is currently being worked on. New things planned for this year include disc golf, a kiddie carwash, and a selfie station. Board members need to volunteer to help, for set up, day of, and tear down. The event will be from 5:30-8:30pm.

## Agenda Item 3: Newsletter

The newsletter needs to be together in July. The list of article ideas from a few months ago including the 2020 plan, 2040 plan, 35W update, etc. will be typed up and sent out by Courtney for sign up. The newsletter needs to go to the printer by August.

## Agenda Item 4: Farmer's Market

Farmer's market has started and is thus far going well. Everyone was reminded to be sure to set up the items from the bin in the tent when they arrive for their shift, and if anyone signs up for emails or anything using the forms at the market that a photo of this should be sent to Courtney at the end of the shift.

## Agenda Item 5: Brew N Stew

Sponsorship is the current focus and is underway. Most of the major components are in place, though the artist sign up is going a bit slow. A few artists have signed up, but more are needed for booths/selling stuff.

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## Financial Review

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- The first bill for Triangle Park is going through. People for Parks has paid, and the bill is being submitted to the city for reimbursement. Park benches are still needed, the board has agreed to move forward with getting 3 benches, all free standing, none fixed in place, one of which will be ADA. The benches have to go through city procurement process, meaning they must be bought from an approved vendor. They are about 8 weeks out on production. Courtney is looking into assembly options and will try to see if park staff can assemble. The board voted to approve the movement of funds in the program activities budget taking \$6,000 from Pearl Park and putting it into the Triangle Park line to cover the cost of the benches. 21 day notice was provided on our website.
- The board voted to approve the investment of \$30,000 in the loan program for low income housing. Those funds will come from the unfrozen funds for 2019 and will be invested for 3 years in the loan program.

## Committee Updates

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- **Picnic in the Park:** See above notes
- **Environmental:** None
- **Frost Fest:** None
- **Triangle Park:** See above notes in Financial Review
- **Garage Sale:** None
- **Business Association:** None
- **Communications:** Will send word out over social media regarding 11am June 22<sup>nd</sup> meeting on Minnehaha plan at Portland intersection. Potentially include info on how to give parkway feedback?
- **Brew and Stew:** See above notes
- **Housing:** See above notes in Financial Review

## New Business

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- The Business Association Ice Cream Social is this week. Sarah Sillers is taking the first shift, she will pick up the bin of supplies from the Farmer's Market on Wednesday night. Bob signed up for the second shift at the stable. Ben will meet for tent pick up the night before, and J.D. will handle tent drop off Thursday after the Social at 7:30pm. Courtney will pick up the Farmer's Market bin prior to this at 7pm.

**Meeting adjourned: 8:15pm**

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