Attendees

*Board members and staff present marked with “X”*

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| --- | --- | --- | --- |
| Ben Osborn – Vice Chair | X | Carrie Henning-Smith - Secretary | X |
| Jake Schwitzer- Chair | X | Rhonda Fields | X |
| Rebecca Donley (Staff)  | X | Katie Krisch - Treasurer | X |
| Bob Jorgenson | X | Brittany Resch |  |
| Cory Schaffhausen | X | Andrea Budke |  |
| Allan Cummins | X | Cassie Batinich |  |
|  |  |  |  |

Meeting called to order: 7:02 PM. Guests Larry Matsumoto from Public Works and CM Schroeder were present and left the meeting after sharing their respective items. This meeting was held via Zoom due to Covid 19. Meeting minutes from August were approved. Ben Osborn made the motion to approve minutes and it was seconded by Allan Cummins. Motion passed.

Agenda Item 1: Councilmember Schroeder Update

CM Schroeder shared that early voting has started for Municipal elections—both mail-in and in-person options are currently available. For more information go to: <https://vote.minneapolismn.gov/>

Budget and ARPA dollars are also currently being discussed in the city council meetings. CM Schroeder shared these links for proposed budgets:

Link to Mayor's proposed budget: <https://stories.opengov.com/minneapolismn/published/sHVDQYC3H?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=>

General budget info: <https://www.minneapolismn.gov/government/budget/?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=>

Survey for American Recovery Plan dollars: <https://www.minneapolismn.gov/government/budget/american-rescue-plan/arpa-spending-survey/?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=>

CM Schroeder also gave an update about water restrictions due to drought. No watering between the hours of 12p-6p. Lawn sprinkling is allowed outside that window of time on Even addresses on even dates, and odd addresses on odd dates. Plants and new sod may be special instances. Full restrictions and exemptions can be found here: <https://www.minneapolismn.gov/news/2021/july/city-implements-even-odd-water-sprinkling-restrictions/>.

**Action Items? None**

Agenda Item 2: Community Resurfacing Work

Larry Matsumoto from Public Works shared information about the resurfacing road work planned for the Legion Lake area between Diamond Lake and Lake Nokomis.

**Action Items?** Rebecca will resend the resurfacing map documents that were part of this presentation to the board.

Agenda Item 3: HPDL Board and Staffing Changes

Jake Schwitzer will be stepping down from the role of president and leaving the HPDL board after the Annual Meeting. Rebecca Donley resigned from the role of community organizer and will plan to leave once a new staff member is hired and trained.

**Action items?** Ben Osborn, Carrie Henning-Smith, and Katie Krisch will be working on posting the position and next steps for hiring. Board members are welcome to reach out with ideas to increase board engagement and offer ideas for ways to support HPDL staff/ ways that staff can better support the board.

Agenda Item 4: Pearl Park Playground Shade Update

PIRC would like to move forward with funding shade structures. February 1st is the date that funds will need to be raised. We currently have $14,002.92 in the Program Phase II bucket for the Pearl Park Sign which Bob Cooper said we could use for this project.

**Action items?** Carrie Henning-Smith will take the lead on this project.

Agenda Item 5: Neighborhood Service Weekend 10/2-10/3

John Pedersen, the Community Engagement staff at Diamond Lake Lutheran reached out about planning a neighborhood service project in collaboration with their congregation. The board discussed potential ways this project could grow in future years.

**Action Items?** Rebecca will follow up with John about this project.

Agenda Item 6: Planning for Applications Due to NCR October 15

Rebecca is working on applications for our 2021 NCR contracts: Equitable Engagement Fund and Citywide Neighborhood Network Fund. These are due 10/15.

**Action Items?** Rebecca will share drafts of these applications by email for review and approval before submitting to NCR.

Agenda Item 7: Funds for Voter Education Projects

The Ward 11 City Council Candidate Forum took place at MCN studios on September 15. As a co-sponsor we were asked to contribute $100 for each neighborhood in Ward 11 (total of $300) to cover studio space and an honorarium to LWV Minneapolis for hosting the event plus $19 to split the cost of Facebook ads for the event, totaling $319. We are also part of a coalition of Southwest Minneapolis neighborhood groups collaborating on voter education events and resources for the charter amendments. Co-sponsor organizations were asked to commit $150 to the project (this may come out to less, depending on event costs, and we will not be invoiced until after the event on 10/16/21). Rebecca talked to Bob Cooper about using Program Phase II Funds from Building Community for voter education programming. Bob Cooper said these or CPP funds could be used for this programming. Jake Schwitzer called for a vote to use $470 from Building Community Program Phase II to fund the Ward 11 City Council Candidate forum and Charter Amendment forum. Katie Krisch seconded. All present members were in agreement.

**Action Items?** Rebecca will cut the check to pay NENA for the invoiced amount of $319 for the Ward 11 forum and and will report to the board on the final amount invoiced for the charter amendment education event.

Agenda Item 8: Annual Meeting Planning

Jake Schwitzer shared that the Executive Committee had suggested the date of Wednesday, November 10 for our annual meeting. The board agreed to this date and determined the start time as 7p. Cory will look into how voting was done for the meeting last fall.

**Action Items?** Jake, Cory, and Rhonda will work together to plan a presentation and mailing for this event.

Agenda Item 9: Give to the Max Day

Cory Schaffhausen shared that he raised $185 using the free seed library to advertise our GiveMN information to order seeds for a community bee lawn project. The funds allowed for more seed than was needed—the remaining seed could be used as a fundraiser for the Garden Walk project discussed at the August 2021 board meeting.

Give to the Max Day is November 18, Cory will email the board to begin planning for registering at GiveMN for the event and updating our page with community fundraisers like the Pearl Park Shade Structures, Garden Tour, BVBS Library, and New Creations Food Shelf. Allan Cummins offered to help update the GiveMN page.

**Action Items:** Cory will email the board to begin plans for the GiveMN page and Give to the Max Day efforts.

Committee Updates: No committees met in September

* **Picnic in the Park:** none
* **Environmental:** none
* **Frost Fest:** none
* **Triangle Park:** none
* **Garage Sale:** none
* **Business Association:** none
* **Communications:** none
* **Brew and Stew:** none
* **Housing:** none
* **Public Safety**:none
* **Equity**: none

**Action Items?** None

Financial Review

Rebecca re-formatted the financial report packet to include a monthly bank balance, monthly expenses by funding stream and an overview of available funds from Bob Cooper at the city’s Neighborhood Program Finance Department. Board members requested clearer reports and a better understanding of the organizational financial standing.

**Action Items?**

Board member input will be considered to determine how to better provide this information in the future.

New Business

None.

**Action Items? None**

**Meeting adjourned: 8:58 pm**